

# CCHD ACTIVITY CALENDAR 2023-2024

## **SEPTEMBER 2023**

**September 1**—CCHD grant Pre-Application is available online  
**Mid-month**—Poverty statistics released from U.S. Census Bureau  
**Mid-September**—First payments processed for 2023-2024 grantees

## **OCTOBER 2023**

**All Month**—Call all pastors to start promoting CCHD and collection  
**Early October**—CCHD Diocesan Intern funding applications open  
**Mid-to-Late Oct**—Check with pastors or parish secretaries to confirm all promotional materials arrived for annual collection  
**End of Month**—With others in the diocese, plan ways to promote and commemorate January as *Poverty Awareness Month*

## **NOVEMBER 2023**

**November 1**—Deadline for submitting pre-applications  
**November 11-12**—CCHD Subcommittee Meeting  
**November 13-16**—Cardinal Bernardin New Leader Award given at Bishops November Meeting  
**Mid-November**—Interim Report request and link to Refund Applications go out to currently funded groups, who are now eligible to apply for the 2024-2025 grant cycle. New applicants receive link to the online application form  
**November 18-19 (World Day of the Poor)**—CCHD National Collection Weekend

## **DECEMBER 2023**

**Throughout the month**—Continue planning ways to promote and commemorate January as *Poverty Awareness Month*; send thank you to parishes for participation in the CCHD collection  
**Dec 31**—Deadline for DDs to apply for CCHD intern funding

## **JANUARY 2024**

**All month**—Promote January as *Poverty Awareness Month* (view Poverty calendar [www.povertyusa.org](http://www.povertyusa.org) for resources and tools)  
**Early January**—Publicize Cardinal Bernadin New Leadership Award in Diocesan newsletter and among Diocesan Young Adult Ministries  
**January 1-March 31**—DDs review applications, conduct site visits and prepare evaluations of grant applications  
**January 1-March 31**—Dioceses awarded intern grants recruit candidates for CCHD internships<sup>†</sup>  
**January 15**—Deadline for: 1) new grant applications, 2) interim report and refund applications from currently funded grantees, and 3) interim reports for non-refund organizations (final-year grantees)

## **FEBRUARY 2024**

**Late January/Early February**—Letter mailed to diocesan bishops, listing grant applications received; CCHD grant specialists provide their area diocesan directors a list of applications to be reviewed for their corresponding diocese  
**February Date TBD** – Annual USCCB National Collections training  
**Late February**—Second payments processed for current grantees

## **MARCH 2024**

**Throughout the month**—National staff and diocesan directors (DDs) complete online evaluation of grant applications  
**Mid-March**—Collections portal, [www.nationalcollections.org](http://www.nationalcollections.org), opens to receive diocesan collection information for the next calendar year

## **APRIL 2024**

**April 1**—DDs and grants staff complete evaluations of grant applications  
**April 1-May 15**—DDs and grants staff conduct dialogues  
**April 15**—Deadline for dioceses awarded CCHD intern grants to select intern and complete grant agreement<sup>†</sup>

## **MAY 2024**

**May 15**—Grants staff finalizes area funding recommendations for JPHD-CCHD Subcommittee  
**May 22**—Deadline for DDs to appeal recommendations  
**May 25**—Deadline for DDs to submit Bishop Approval Forms for each grant applicant  
**May 29-31**—CCHD interns attend National Intern Orientation in Washington, DC  
**During this month**—Dioceses that received funding for 2023-2024 school year CCHD intern must complete intern evaluation before last day of internship<sup>†</sup>

## **JUNE 2024**

**June 8-9**—CCHD Subcommittee Meeting  
**June 10-12**—Bishops June Meeting

## **JULY 2024**

**July 1**—2024-2025 CCHD grant year begins  
**July 15**—Deadline to submit Final Reports for 2023-2024 grantees  
**Mid-July**—Award notifications and declination letters sent to applicants, copy to DDs and Bishops  
**July 31**—Deadline to submit 2025 CCHD collection information (dates and material needs) at [www.nationalcollections.org](http://www.nationalcollections.org)

## **AUGUST 2024**

**August 15**—Deadline for new grant start-up materials to be received by the national office; first grant payments processed  
**August 31**—Nominations due for Cardinal Bernardin New Leadership Award to be presented at the November Bishops' Meeting  
**During this month**—Dioceses that received funding for summer CCHD intern must complete intern evaluation before last day of summer internship<sup>†</sup>

<sup>†</sup>These items apply only to (arch)dioceses that were awarded funding for a CCHD intern